



Joint Health & Safety Committee Meeting

Minutes – August 31, 2010 at 1:00 pm

Present:	Bruce Mullin	Management
	Marissa Swerdfeger	Office Representative
	Cindy Ault	Office Representative
	Rodney Gunter	Local Driver
Regrets:	Pat McLean	Garage Representative
	Lyle Ross	Long-haul Driver

New Business:

- Workplace and Truck Inspection completed by Cindy on August 31/10.
- We will continue to issue disciplinary action for drivers not wearing the proper clothing to Casco. The Shunt Drivers are becoming very frustrated with having to pull the trailers out as the drivers don't come prepared to go inside the gates.
- A review of KBD's Carrier Data with CSA 2010 reveals that our area for concern is Fatigued Driving (HOS). We have launched a campaign to encourage drivers to not give the DOT any reason to pull them over and to keep their log books current. Cindy is having one-on-one talks with the drivers at the door and Bruce is issuing a letter with the pay-checks to increase awareness on this subject. Chris at Old Republic supplied laminated cards with a summary of the Canadian and US logbook rules. We feel that by educating the drivers in this way, we can reduce the number of infractions in this area- when you don't know about a problem, you can't contribute to fixing it!
- Drivers will be reminded that sandals are not permitted in the garage.
- Rodney expressed concern that the large sacks loaded at Casco are loaded on pallets which are too large causing the load to shift. Bruce explained that this is an ongoing problem and that he has brought this to Casco's attention previously, with no results.
- WHMIS sheets are now being updated. They are to be updated every three years.

Meeting Adjourned at 1:45 pm

Date of Next Meeting: September 30, 2010