Joint Health & Safety Committee Meeting Minutes

Minutes: February 28, 2018

Committee Member Name	Present	Absent	Member Category
Bruce Mullin		✔	Management
Cindy Ault	✔		Management
Jo-Anne Minish	✔		Office- Co-Chair
Riley Barry	✔		Garage
Jordan Ferguson	✔		Driver

Minutes of Previous Meeting:

- Minutes of the previous meeting of December 22, 2017 were reviewed. There was no meeting in January 2018.

Business Arising from Meeting:

Old Business:

- *We continue to train all employees on WHMIS. Cindy is registered for an online course for Managers and Supervisors.*

New Business:

- *A shop employee was injured on February 12/18 climbing down from a ladder. On the last step he turned his foot over in his work boot and broke his foot. He is currently performing modified duties;*
- *Drivers should be blocking dollies on loaded trailers as the yard is very soft. The yard is also filled with pot-holes- the yard should be graded when conditions allow;*
- *A scissor-lift being stored in the shop is now removed. Jo-Anne mentioned that if anyone had been using it they would need training;*
- *March Focus will be axle weights and the Quebec Thaw Law.*

Other Business:

- *# Accident Free Days as of February 28/18 – 16 days*

Next Meeting:

Date: March 30, 2018 at 1:00 p.m.

Location: Safety & Compliance Manager's Office

Signatures:

Jo-Anne Minish

Worker Co-Chair

Cindy Ault

Management Co-Chair