Joint Health & Safety Committee Meeting Minutes

Minutes: March 30, 2018

Committee Member Name	Present	Absent	Member Category
Bruce Mullin		✔	Management
Cindy Ault	✔		Management
Jo-Anne Minish	✔		Office- Co-Chair
Riley Barry	✔		Garage
Jordan Ferguson	✔		Driver

Minutes of Previous Meeting:

- Minutes of the previous meeting of February 28/18 were reviewed.

Business Arising from Meeting:

Old Business:

- *WHMIS training is ongoing. Cindy completed the online course for Managers and Supervisors;*
- *To date one fine for overweight in Quebec has been incurred during the Thaw Law regulatory period;*

New Business:

- *There were no injuries in the month of March;*
- *An lane change accident occurred on March 26/18 in Quebec;*
- *On May 11/18, as part of our March initiative, a review of axle weights, sliding of tandems, etc. were reviewed with all new drivers (see attached).*

Other Business:

- *# Accident Free Days as of March 30/18 – 4 days*

Next Meeting:

Date: April 27, 2018 at 1:00 p.m.

Location: Safety & Compliance Manager's Office

Signatures:

Jo-Anne Minish

Worker Co-Chair

Cindy Ault

Management Co-Chair

2018 Monthly Initiatives

FOCUS:

Scaling Into Quebec

Submitted by:

Cindy Ault

March 2018 Plan

Analysis:

We have 8 newly licensed drivers who would benefit from training on axle weights, bridging law and how to slide tandems.

The Quebec Thaw Restrictions come into effect on March 5, 2018 (Zone 1) and should finish around May 25, 2018 (Zone 3).

Regulations around load weights and sizes can be complicated. My hopes are that this initiative will clarify these regulations for staff and drivers alike.

Design/Implementation:

- Quebec Thaw dates have been emailed to all drivers ;
- An "Axle Weights" educational leaflet has been distributed to all drivers;
- On Sunday, March 11, 2018, Brian Swerdfeger will meet with Andy Zywotko, Darren Barrington, Shawn Lake, Cory Campbell, Ryan McCurdy, Cary Churchill, Doug Winfrey and Scott Clements to review axle weights, how to read a CAB card, where to scale, sliding of tandems, proper use of logistics straps, checking hub oils and tires. It is suggested that we also have Kim, Emma, Meg and Kirsty attend. KBD Transportation will pay each attendee $50 to attend;
- The "KBD Understanding your Gross Allowable Weight" leaflet will be given to all attendees of the meeting.
- A short quiz will be given to all in attendance.